

Langley School  
Trinity Road  
Sutton Coldfield  
B75 6TJ



**We currently have the following staff vacancy:**

**Grade 4 HLTA**

**Salary £30,178 to £36,608 + SEN allowance**  
**actual salary, term time only, 33.5 hours per week**

We are seeking to appoint a skilled, committed, and motivated **Higher Level Teaching Assistant** to join our dedicated and supportive team.

The successful candidate will work collaboratively with teaching staff to support teaching and learning across the school, including planning and leading learning activities, delivering planned interventions, and supporting pupils with a range of additional needs. This role requires initiative, flexibility, and a strong understanding of how children learn and develop.

**Key responsibilities include:**

- Planning and delivering learning activities to individuals, small groups, and classes under the direction of teaching staff
- Supporting the planning, delivery, and assessment of learning activities
- Leading structured interventions to support pupils' academic, social, and emotional development
- Supporting pupils with SEND to access learning and make progress
- Contributing to a positive, inclusive, and well-organised learning environment
- Liaising effectively with teachers, support staff, and external professionals

**The successful candidate will demonstrate:**

- HLTA status or a willingness to work towards it
- Strong communication and interpersonal skills
- The ability to work independently and use initiative
- A calm, professional, and flexible approach
- Experience of working with children, ideally within a SEND or specialist setting
- A clear commitment to safeguarding and promoting the welfare of children

**We offer:**

- A welcoming, inclusive, and supportive school community
- A strong and collaborative staff team
- Opportunities for professional development and training
- A leadership team that values staff wellbeing and professional growth

This is a **33.5 hours per week, term-time only** position and offers an excellent opportunity for an experienced practitioner to further develop their skills within a school committed to high standards of care, teamwork, and inclusion.

Langley is committed to safeguarding and promoting the welfare of children and young people and expects all staff and volunteers to share this commitment.

**This post is subject to:**

- An enhanced DBS check with children's barred list information
- Online checks in line with KCSiE Part 3
- Verification of ID (birth certificate & additional documentation), qualifications and employment history

- Satisfactory references, including one from your current or most recent employer
- Verification of right to work in the UK

Shortlisted candidates will be asked to complete a self-declaration of criminal record form prior to interview.

This post is covered by Part 7 of the Immigration Act (2016).

Therefore, the ability to speak fluent and spoken English is an essential requirement for this role.

#### Rehabilitation of Offenders

This post is exempt from the Rehabilitation of Offenders Act 1974 and the amendments to the Exceptions Order 1975, 2013 and 2020. Which means that when applying for certain jobs and activities certain spent convictions and cautions are 'protected', so they do not need to be disclosed to employers, and if they are disclosed, employers cannot take them into account.

Further information about filtering offences can be found in the DBS filtering guide.

#### How to Apply

For an application pack, please visit [Welcome to Langley School](#) or contact Caroline Dempsey at [recruitment@langley.bham.sch.uk](mailto:recruitment@langley.bham.sch.uk)

Visits to the school are encouraged.

Closing Date: 9<sup>th</sup> February, noon

Interviews: 27<sup>th</sup> February

We welcome applications from all sections of the community. We value diversity and are committed to equality of opportunity in employment.

*The school may review applications upon receipt and may call applicants for interview prior to the advert closing date.*

*Therefore, you are encouraged to make an early application for this role, and we reserve the right to close the vacancy earlier than the advertised closing date.*